SEATTLE OPERA.

Seattle Opera is accepting applications for the position of **Research and Data Analyst**. This full time, salaried position reports to the Director of Education and Community Engagement and is responsible for managing the implementation of a robust assessment protocol and related processes and systems, disseminating research findings to a variety of constituencies, and managing all administrative aspects of research and evaluation.

Primary responsibilities

- Manage and administer all aspects of Seattle Opera's assessment protocol

- Develop research methodologies and tools to be used in fulfilling assessment protocol

- Support configuration of data collection and reporting systems, including Tessitura, Activity, Maptitude, statistical analysis, online surveys, and social network mapping
- Collect and analyze data to assess organizational impact and public value, effectiveness of programs, initiatives, and other activities
- Serve as liaison among departments that collect and analyze data around participation, sales, philanthropic contributions, community engagement, and other aspects of company programs
- Work with external evaluators and partners in realization of assessment protocol

- Monitor and incorporate state and national research, trends, and best practices in arts evaluation and assessment

Qualifications

- Excellent strategic thinking skills, with the ability to transform ideas into action and connect research findings with program design and business models
- Knowledge of program evaluation elements including, but not limited to, logic models, statistics, and reporting
- Experience with quantitative and qualitative research methods, instrument design, validation, and large datasets
- Experience in a fast-paced, entrepreneurial environment with a strong focus on metrics and data-driven decision making, preferably in a non-profit organization
- Knowledge of research and current trends in the performing arts industry and arts education
- Cultural sensitivity and commitment to arts advocacy
- Strong written and verbal communication
- Effective interpersonal skills, and the flexibility to work effectively both individually and as part of a team
- Bachelor's degree in arts, arts administration, program evaluation, education or equivalent experience; master's preferred
- Ability to work nights and weekends; lift and carry weight in excess of 20 lbs.

Compensation

Salary DOE. Seattle Opera offers a generous benefit package including medical, dental, life and disability insurance, as well as free parking.

Contact: Candidates should submit letter of interest and resume via email to jobs@seattleopera.org with "Data Analyst & Researcher" in the subject line.
                                            No phone calls please.

Seattle Opera is an equal opportunity employer & welcomes applications from all qualified candidates.