

SEATTLE OPERA.

YOUTH & FAMILY PROGRAMS MANAGER

Seattle Opera is accepting applications for the position of Youth & Family Programs Manager. This full-time exempt position reports to the Director of Programs & Partnerships.

SEATTLE OPERA'S MISSION

By drawing our community together and by offering opera's unique fusion of music and drama, Seattle Opera creates life-enhancing experiences that speak deeply to people's hearts and minds.

SEATTLE OPERA'S PROGRAMS & PARTNERSHIPS DEPARTMENT

The Programs & Partnerships department enhances the company's mainstage productions, and extends the company's civic impact by providing a relevant cultural service to communities throughout Washington State through education and community engagement programs. Through these programs and services, Seattle Opera serves communities for whom opera has been largely irrelevant or inaccessible; collaborates with cultural and community service organizations throughout the region; and advances the development of opera, providing a variety of ways for the art form of opera to resonate with people of diverse backgrounds, ethnicities, ages, and interests. These programs are generally designed to engage individuals, families, and groups in discovering and exploring the many facets of opera by reflecting and inspiring creativity, fostering lifelong learning, providing multiple entry points to the world of opera, and facilitating meaningful dialogue.

SCOPE AND PRINCIPAL ACCOUNTABILITIES

Youth & Family Programs Manager is responsible for cultivating Seattle Opera's community relationships through developing and supervising program content that extends out-of-school arts experiences and instruction for young people, 18 months-22 years, and their families. The Youth & Family Programs Manager will be responsible for guiding growth for existing programs and spearheading new programs with a focus on geographic, ethnic, racial, gender, and socio-economic diversity. These programs that respond to the community's needs and fulfill elements of Seattle Opera's Long Range Plan.

The ideal individual will possess initiative, a collaborative spirit, excellent written and verbal communication skills, and the ability to handle multiple programs and projects of varying natures simultaneously. Success in this role requires someone who is imaginative, highly motivated and who can work in a self-directed manner.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Lead the growth and development of opera learning programs, including but not limited to:
 - Youth Opera Chorus
 - Opera Camps and Workshops
 - Teen Vocal Studio
 - Seattle Opera Academy
 - Family Day and Family Matinée
 - Bravo! Family events
- In collaboration with the Director of Programs and Partnerships and other Seattle Opera staff, create, develop, and execute additional programs for youth and families
- Increase the prominence and visibility of youth and family programs
- Build and foster relationships with individuals, community partners, and academic organizations serving youth & families
- Create earned revenue streams within programs, while maintaining equity and access
- Select and engage staff, artists, and external partners to deliver programs, in conjunction with Director of Programs and Partnerships
- In collaboration with the Programs and Partnerships Team, design and implement Professional Development workshops for teaching artists
- Serve as the department's liaison between collaborative partners and stakeholders regarding youth and family projects and initiatives
- Hire and train instructors for youth and family programs
- Provide instruction for youth and adult programs, as needed
- Create and maintain ongoing program assessment tools and strategies
- Create and manage budgets for programs
- Other duties as assigned

SUPERVISION RECEIVED

This position reports to Director of Programs and Partnerships.

QUALIFICATIONS/SKILLS

- Bachelor's degree in music performance, music or childhood education, choral conducting, or equivalent experience
- Knowledge of opera and classical and contemporary vocal music
- Successful experience teaching classroom or private study preferred
- Piano proficiency a plus
- Collaborative individual with strong inter-personal skills
- Excellent presentation skills
- Experience supervising professional staff and artists, volunteers, and students
- A commitment to arts advocacy and providing equitable access to the arts

SPECIAL REQUIREMENTS

Ability to work evenings and weekends.

Position requires incumbent to lift 40 pounds or more on and occasional basis — with or without assistance.

CONTACT

Qualified candidates are invited to submit a cover letter and resume. Attn: Youth & Family Programs Manager, 1020 John Street, Seattle, WA 98109 or e-mail jobs@seattleopera.org. No phone calls, please.